

TOWN OF MIDDLETOWN
FINAL MAJOR LAND DEVELOPMENT PLAN

Checklist:

The following is the minimum information required:

- ____ 1. Name, address, and telephone number of owner, applicant, registered civil engineer or surveyor.
- ____ 2. Plan Title.
- ____ 3. Location map.
- ____ 4. Key map.
- ____ 5. Scale, north arrow and date.
- ____ 6. Sheet size not to exceed 24"x 36" (unless approved by the Town.)
- ____ 7. Middletown General Notes – Land Development.
- ____ 8. Plan Certifications – Land Development.
- ____ 9. Proposed Buildings including:
 - a. Square Footage.
 - b. Number of Stories.
 - c. Finished Floor Elevation
- ____ 10. Proposed parking spaces (with typical dimensions and number of spaces per row labeled.)
- ____ 11. Proposed aisleway and driveway widths labeled.
- ____ 12. Dumpster Pad locations (with height and type of screening labeled.)
- ____ 13. Loading Spaces.
- ____ 14. Sidewalk including ramps for ADA compliance.
- ____ 15. Proposed site lighting locations.
- ____ 16. Phasing Lines
- ____ 17. Overall parcel boundaries labeled with metes and bounds/curve data.
- ____ 18. Adjacent properties labeled with Owner's name, tax parcel number and zoning.
- ____ 19. Existing site features including: Location of existing streets (including right-of-way and cartway widths), physical features, floodplain limits, wetlands, structures, utility lines, etc.
- ____ 20. Existing and proposed easements (20' for all utilities; 6' along all rear and side lot lines)
- ____ 21. Location and type of proposed stormwater management facilities.
- ____ 22. Existing and proposed street names and postal addresses in accordance with the US Postal policy and as approved by the New Castle County Mapping Section.
- ____ 23. Revision block.
- ____ 24. Proposed fire hydrant locations.
- ____ 25. Setback lines.
- ____ 26. Entrances adjacent to or across the street from site.
- ____ 27. Existing and proposed monuments.
- ____ 28. Legend for all symbols and linework used.
- ____ 29. Limits of disturbance line.
- ____ 30. Location of proposed pumping station(s) (if applicable).
- ____ 31. Zoning lines.
- ____ 32. USPS box location labeled on plan and approval from USPS (if applicable).

In addition, the Final Plan shall be accompanied by the following:

- _____ Site Construction Plans
- _____ Landscape / Lighting Plan
- _____ Final Stormwater Management Report
- _____ Filing fee
- _____ Application
- _____ Maintenance Declaration
- _____ Deed of Restrictions (if applicable)
- _____ Completed plan checklist
- _____ Cross-Easement or Access Agreements (if applicable)
- _____ Final Traffic Impact Study (if applicable)
- _____ State Fire Marshal Site Plan Approval.
- _____ Artesian Water Approval (if applicable).
- _____ New Castle County Mapping Section Approval for Site Address.